

**WHITCHURCH AND GANAREW GROUP PARISH COUNCIL**

**Minutes of the meeting held on 8 April 2014 at Whitchurch Memorial Hall**

**PRESENT** G Hiscox (Chairman) M Jenkins G Litson R Smith J Dixon S McInerney D Williams T Roberts.

**ATTENDING** K Shilton(Clerk)

**1. OPEN DISCUSSION FOR THE PUBLIC** Not required.

**2. APOLOGIES** S Cole W Walby J Smith-Milne S Lowthian Ward Councillor J Jarvis.

**3. DECLARATIONS OF INTEREST** None.

**4. MINUTES OF THE LAST MEETING HELD ON 11 MARCH 2014**

These were agreed and confirmed and signed by the Chairman.

**5. ACTION POINTS FROM THE MINUTES**

Reference was made to the agenda items.

**6. REPORTS RECEIVED**

Chairman. The Clock Tower lights will be replaced shortly with improved weather resistant lighting.

Balfour Beatty offer of tar mix for the Lengthsman to repair small potholes on BOATS. The meeting discussed this suggestion and came to the conclusion that more information was needed regarding accountability and the legal aspects regarding responsibility. It was agreed that the Clerk request a site meeting with an engineer to discuss these matters further, together with Council Representatives J Dixon and T Roberts.

Lengthsman and grass cutting working group. No matters were reported.  
Finance working group. T Roberts reviewed the notes from the last working group meeting. The Parish Council is in a strong position to consider projects for the next 12 months.

Footpaths Officer. R Smith reviewed the following situations:

Coffin Slide. A tree has fallen down. A resident has offered to remove the tree.

WC59 Footpath is becoming soft underfoot due to the frequent use.

Publicity/Website working group. G Litson reviewed the progress being made with the Parish Website with an objective that it is available from 18 April 2014. Notices explaining this progress will be placed around the Parish, submitted to the Village News and offered to the Village School for distribution to parents and families. Parish Council members will be approached for their agreement for member details to go onto the website.

**7. FINANCIAL MATTERS**

The status of the bank account was given to the meeting.

The following payments were agreed:

Lengthsman work £330.00

Clerk fee £483.00

Travel £40.37 and administration £11.40

**8. PLANNING MATTERS AND APPLICATIONS**

The house development adjacent to the Fire Station was discussed and it was agreed that the Clerk contact the planning department to determine the history of the application and when the planning decisions were made.

Riverside Nurseries. The Enforcement Notice has now been served and the caravans removed from the site.

**9. PARISH PLAN UPDATE**

All question papers have now been collected and the analysis of the responses are being made. Results are expected at the end of May 2014.

**10. NEIGHBOURHOOD PLAN**

A grant of £5540.00 has been achieved. A further application will be made to Awards for All. The meeting agreed that a logo should be developed for this project with up to £100.00 allowed for graphic design.

**11. SITUATIONS LIST FOR BALFOUR BEATTY LOCALITY STEWARD**

Any concerns should be sent to the Clerk for co-ordination.

**12. CORRESPONDENCE RECEIVED AND DISTRIBUTED**

No further comments were made.

**13. ITEMS FOR THE NEXT AGENDA**

Annual Parish Meetings to be held 6 May 2014

Defibrillator demonstration

Parish Plan review

Neighbourhood Plan review and next steps

Website introduction

Annual Meeting of the Parish Council 13 May 2014

D Williams thanked the Chairman for all his good work and leadership making the Council once again a progressive and harmonious group of members.

This was seconded by S McInerney and supported by all members present.

Further matters that were reported:

Legthsman to spring clean play area.

Play Area maintenance.

Hedges require cutting back (when permitted/bird nesting) from Danters/Daffy Nant/Delbourne.

The meeting started at 7.00 pm and ended at 8.40 pm

**NEXT MEETINGS**

**ANNUAL PARISH MEETING FOR WHITCHURCH AND ANNUAL PARISH MEETING FOR GANAREW WILL BE HELD ON 6 MAY 2014 AT 7 PM AT WHITCHURCH MEMORIAL HALL.**

**THE ANNUAL MEETING OF THE PARISH COUNCIL AND THE ORDINARY PARISH COUNCIL MEETING WILL BE HELD ON 13 MAY 2014 AT 7 PM AT WHITCHURCH MEMORIAL HALL.**

Signed.....Chairman

Date.....